



2026

Ceredo-Kenova Little League Safety Plan



League ID Number 3480112

Table of Contents

Section	Description	Page
1	Officers	3
2	Safety Manual Distribution	4
3	Emergency Numbers	4
4	Child Protection Program	5
5	Fundamentals Training	5
6	First Aid Training	5
7	Field Inspections	5
8	Facility Survey	6
9	Concession Stand Safety	6
10	Equipment Inspections	7
11	Accident Reporting	7
12	First Aid Kits	8
13	Enforce Little League Rules	8
14	Provide Registration Data	9
15	Answer Survey Question	10

Section 1

2026 Ceredo-Kenova Board of Directors

League President – Brandon Dudding 304-633-2473

League Vice President – Jonathan Prince 304-416-3429

Player Agent – Zach Davis 304-840-2177

Treasurer – Jonathan Prince 304-416-3429

Secretary – Sherry Perry 304-563-9204

Safety Officer – Sherry Perry 304-563-9204

Coaching Coordinator – Zane Moore 304-544-8953

Umpire-in-Chief – Zane Moore 304-544-8953

Concessions Manager – Trent Damron 304-208-4499

Fields & Maintenance Director – Brandon Dudding 304-633-2473

Sponsorship/Fundraising Chair – Billy Travis 304-972-3187

Communications Officer – Zach Davis 304-840-2177

Equipment Manager – Cody Wren 304-634-6939

Team Parent Coordinator – Rebecca White 304-563-2098

League Scheduler – Division Coordinators

2. Safety Plan Distribution

A paper copy of this Safety Plan has been provided to managers, coaches, league volunteers and all members of the Board of Directors.

3. Emergency Contact Information

Police/Fire/Ambulance	911
Kenova Police	304-453-5555
Ceredo Police	304-453-1411

City Administrative Office Numbers

Kenova	304-453-1571
Ceredo	304-453-1041

Utilities

Kenova Water	304-453-1631
AEP	800-982-4237

4. Child Protection Program

The following personnel are required to complete the USA Baseball “Abuse Awareness for Adults” online training program prior to participating in league activities:

- a. Board of Directors Members
- b. Coaches
- c. Volunteers
- d. Concession Stand Workers

5. Fundamentals Training

Ceredo Kenova Little League requires that at least one manager and/or coach from each team at every level shall attend Fundamentals Training including but not limited to hitting, sliding, fielding, pitching, etc. Training shall be provided by the Ceredo Kenova Little League Coaching Coordinator at an approved location on an annual basis in addition to maintaining training records.

6. First Aid Training

Ceredo Kenova Little League requires that at least one manager and/or coach from each team at every level shall attend First-Aid and Concussion Awareness Training. Training shall be provided by the Ceredo Kenova Little League at an approved location on an annual basis. The Ceredo Kenova Little League Safety Officer shall maintain training records for all volunteers. Training for each volunteer expires each year.

Concussion Awareness Training shall be conducted in accordance with CDC Heads Up guidelines located at <https://www.cdc.gov/headsup/>.

7. Field Inspections

Ceredo Kenova Little League requires that the managers and/or coaches from each team at every level shall walk the field and surrounding areas prior to practice and games to inspect for safety issues including but not limited to poor quality playing surfaces as well as hazards that could cause injury to players, volunteers, and fans.

If a hazard is detected, the Safety Officer (if unavailable, contact the League President) as well as the specific City of Ceredo Contact shall be contacted immediately.

Prior to games, umpires are also required to walk the fields to identify hazards. If a hazard is detected, the umpire will notify the managers and the League Safety Officer (if unavailable, contact the League President shall be contacted immediately).

8. Facility Survey

Ceredo Kenova Little League has completed and updated their 2024 Facility Survey on the Little League® Data Center website for the baseball fields located at:

CK Little League

Mitch Stadium

600 Poplar Street

Ceredo, WV 25507

CK Little League

John Myles Field

600 Poplar Street

Ceredo, WV 25507

Paul T. Billups Memorial Park

Billups Baseball/Softball Field

500 High Street

Ceredo, WV 25507

9. Concession Stand Survey

- a. Safety Guidelines and menus shall be posted in the concession stand at each field.
- b. No child younger than 12 years old is allowed in the concession stands at any time.

- c. The Concession Stand Manager will provide training to volunteers in safe food preparation, use of equipment, hygiene, and proper food handling and will maintain training records for all volunteers. Training for each volunteer expires each year.
- d. Ensure cooking appliances and other equipment are working properly. Equipment inspection will be performed periodically and repaired or replaced if needed.
- e. Check the condition of countertops, tables, and floors prior to opening the concession stand and clean as needed. Prior to closing the stand, wipe down all surfaces and dispose of left-over food. Ensure trash is collected in containers and taken out when full as required.
- f. Cleaning chemicals will be available and stored in the concession stands. A fire extinguisher will be placed at the Mitch Stadium concession stand. fully stocked First-Aid kit will be placed in each concession stands.

10. Equipment Inspections

Managers and coaches shall inspect equipment prior to each practice and game throughout the season.

Umpires are also required to inspect equipment prior to each game making sure all equipment is Little League® approved.

If equipment is deemed unsafe during the course of the season, the equipment shall no longer be used. The manager and/or coach shall notify the Safety Manager for a suitable replacement or repair.

11. Accident Reporting

An incident that causes any player, manager, coach, umpire or volunteer to receive medical treatment and/or first-aid must be reported to the League Safety Officer within 24 hours of the incident utilizing the Activities/Reporting Form (incident report) to track incidents as shown in Figure 3.

Within 24 hours of receiving the incident report, the League Safety Officer will contact the injured party or the party's parents. In the event that the injured party required other medical treatment, (i.e. Emergency Room visit, doctor's visit, etc.) the League Safety Officer will advise the parent or guardian of Ceredo Kenova Little League's insurance coverage And the provisions for submitting any claims. Claims must be filed with the League Safety Officer.

Activities/Reporting and AIG Insurance Claim Forms will be provided to each manager at every level as well as be available in concession stands at each field.

If a player misses seven (7) or more continuous days of participation, a physician or other Accredited medical provider must give written permission for a full return to baseball activity. In cases involving a possible concussion, Ceredo Kenova Little League will remove of the player and return to play protocols after being released by a physician.

It is recommended a player suspected of sustaining a concussion be removed for at least the remainder of that day & comply with return to play guidelines.

Please Refer to Accident Claim Form Instructions here:

<https://www.littleleague.org/university/articles/how-to-submit-an-accident-insurance-claim/>

<https://www.littleleague.org/downloads/accident-claim-form/>

Please Submit all Accident Claim Forms to:

Ceredo Kenova Little League

Brandon Dudding

PO Box 283

Ceredo, WV

25507

304-633-2473

12. First Aid Kits

First Aid Kits shall be located in each Concession Stand.

Each Team shall be issued a First Aid Kit.

A First Aid Kit shall be located in the Equipment Storage Room.

13. Enforcement of Little League Rules

Ceredo Kenova Little League shall follow and enforce the 2026 Little League® Rulebook. The rulebook includes the most current Little League rules, regulations, and policies that outline and define the operation of the program.

Examples of enforced rules include but are not limited to:

- i. Proper equipment for all catchers
- ii. No on-deck batters
- iii. Coaches are not to warm-up pitchers
- iv. Bases disengage on all fields
- v. Helmet face/cage masks are mandatory for all players at the t-ball and coach pitch level while optional for minor and major levels.

Ceredo Kenova Little League provides each manager at every level a copy of the rulebook as well as local league rules because it is important for all Little League volunteers and parents to be familiar with the most up-to-date version of Little League's Official Regulations, Playing Rules, and Operating Policies.

Ceredo Kenova Little League also follows all local league rules and District 1 rules for each level of play.

The Ceredo Kenova Little League Board of Directors shall review any and all infractions of the 2026 Little League® Rulebook including the Code of Conduct for managers, coaches, parents/guardians, umpires, and volunteers. Depending on the seriousness or frequency, the board may assess additional disciplinary action up to and including expulsion from the league in accordance with the Ceredo Kenova Little League bylaws (constitution).

14. Registration Data

Ceredo Kenova Little League player registration, roster, and manager/coach data shall be submitted to the Little League Data Center located at <https://apps.littleleague.org/dc/League>

Ceredo Kenova Little League shall utilize the Little League® Player Registration form.

Player registration may also be conducted online utilizing Sports Connect via the Ceredo Kenova website located at <https://tshq.bluesombrero.com/default.aspx?tabid=2105228>

15. Answer Survey Question

We will answer the survey questions in the Little League Data Center

Appendix

